



NOTICE OF PUBLIC MEETING

Health Professions Education Foundation Board of Trustees Quarterly Meeting

Members of the Board

Scott Sillers, President

Aaron Byzak

Jennie Carreon de Lacey

Cynthia J. Cotharn, MD

Cinthia Flores, JD

Randy W. Hawkins, MD

William C. Hendry

Shaheen E. Lakhan, MD

Kristina Lawson

Janet Widmann

Date:

November 14, 2018
10:00 a.m. – 1:00 p.m.

Ex-Officio

Robert P. David
William Henning, DO

Location(s):

Health Professions Education Foundation
2020 West El Camino Avenue
Sacramento, CA 95833

Teleconference Location:

Office of Statewide Health Planning and
Development
Los Angeles Office
355 S. Grand Ave., 19th Floor
Los Angeles, CA 90071

AGENDA

Item	Subject	Facilitator
1.	Call to Order	Scott Sillers
2.	Roll Call	Annie Carney
3.	Welcome	Scott Sillers
4.	Approval of the Minutes of the August 8, 2018 Meeting Action Item	Scott Sillers
5.	OSHDP Director Report	Robert P. David
6.	Executive Director Report	Norlyn Asprec
7.	Fundraising – Big Day of Giving Sacramento Region Community Foundation Informational Item	Chelsea Fahr and Lovell Harris
8.	Health Professions Education Foundation (HPEF) Awardees Informational Item	Scott Sillers

9.	HPEF Marketing and Outreach Report <ul style="list-style-type: none"> • Ambassador Program Informational Item	Annie Carney
10.	HPEF Program Evaluation on Retention of Awardees <ul style="list-style-type: none"> • Goals and Objectives Action Item	Norlyn Asprec and Chris Krawczyk
11.	Overview of HPEF FY 2018-19 Budget Informational Item	Norlyn Asprec
12.	Finance Committee Report <ul style="list-style-type: none"> • Fiscal Sponsorship of Community Foundations • FY 2017-18 Annual Audit • Board Reimbursement Policy Action Item	William Hendry
13.	Fundraising and Development <ul style="list-style-type: none"> • Introduction of Fundraising/Development Consultant – Everyday Impact Consulting Informational Item	Vince Sales and Elaine Abelaye-Mateo
14.	Strategic Fundraising Plan <ul style="list-style-type: none"> • Fundraising Objectives and Goals • Fundraising Timeline and Benchmarks Action Item	All
15.	Development Committee Report <ul style="list-style-type: none"> • Annual Giving Campaign <ul style="list-style-type: none"> ○ Review FY 2017-18 Annual Giving Campaign Donations ○ Annual Giving Campaign Goal for FY 2018-19 ○ Campaign Timeline Action Item	Aaron Byzak
16.	Agenda Items for the Next Board Meeting	Scott Sillers
17.	Public Comment	Scott Sillers
18.	Adjournment	Scott Sillers

NOTE: Agenda items may not be called in the order presented. Action may be taken on any item listed on the agenda.

The agenda is also posted online at: <http://www.oshpd.ca.gov/Public-Meetings.html>

If a reasonable accommodation is needed to attend or participate in this meeting/event, please contact Debbie Harrison at least five working days prior to this event at (916) 326-3640 or at Debbie.Harrison@oshpd.ca.gov. OSHPD will make every reasonable effort to provide necessary accommodation(s).